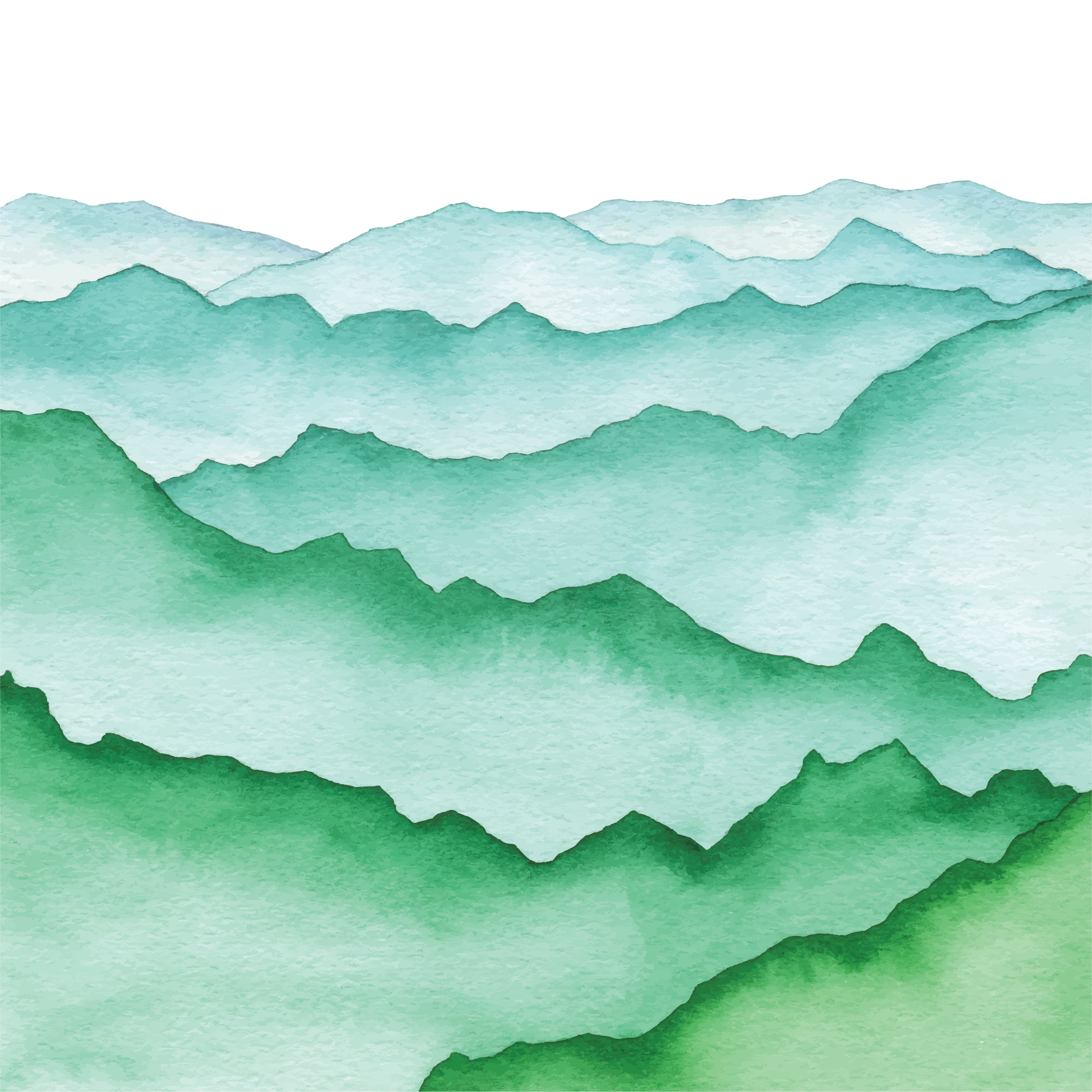
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Midwest AMCP

**Board of Directors**

2025 Application Packet

MIDWEST AMCP CALL FOR BOARD NOMINATIONS

Thank you for your interest in a board position with Midwest AMCP! The Board of Directors is seeking candidates for the positions of President-Elect, Education Co-Chair, and Fundraising Co-Chair to serve on the Midwest AMCP Board for the 2025-2026 cycle. The term of office for these positions commences at the conclusion of the 2025 AMCP Annual meeting in Houston, TX.

This candidate application packet provides information on minimum eligibility qualifications, an overview of each open position’s responsibilities, time commitments, selection process and timeline, as well as the application needed for submission. Completed candidate application packets are to be e-mailed as a PDF or Word document(s) with your CV and a photo of yourself to [midwest@amcp.org](mailto:midwest@amcp.org). **Completed board candidate applications (along with all other materials listed under “Midwest AMCP Candidate Application Checklist”) must be sent by email and received by AMCP Midwest NO LATER THAN 11:59 PM EST on Friday, January 17th, 2025.**

AMCP Midwest aligns with AMCP National in following strict antitrust policies which can be found at [www.amcp.org/antitrust](http://www.amcp.org/antitrust). Please direct any questions about Board positions or the application process to the Leadership Development Committee at [midwest@amcp.org](mailto:midwest@amcp.org).

Sincerely,

The Midwest AMCP Board of Directors

MIDWEST AMCP Candidate Application Checklist

Use the following checklist to ensure that you include all materials required for your Candidate Application.

* **Completed application, including:**
  + - **A current Board member’s recommendation**
  + **A brief bio for use in Midwest AMCP communications**
* **Photo of yourself for use in Midwest AMCP communications**

Timeline

* December 2024 – Midwest AMCP issues call for candidates
* **January 17th, 2025 at 11:59 PM EST** – Deadline for candidates to submit board application along with all other required information and materials to Midwest AMCP
* By February 14th, 2025 –Leadership Development Committee finalizes slate to National
* April 3rd, 2025 – Installation of Officers at 2025 AMCP Annual Meeting

Selection Process

Candidates seeking a board position **must submit a completed application, including all materials listed under “Midwest AMCP Candidate Application Checklist.”** The Midwest AMCP Leadership Development Committee will review all applications and will propose the slate of candidates to be approved by the Board of Directors. Finally, AMCP Midwest membership will receive notification of the approved Board.

Midwest AMCP Leadership Development Committee Composition

The Midwest AMCP Leadership Development Committee shall be comprised of the current President, the Immediate Past President, and the selected Chairperson over the committee.

MINIMUM QUALIFICATIONS FOR BOARD NOMINATION

Candidates must meet **all** of the following requirements in order to qualify for a board position:

1. Submission of a complete application, including all materials listed under “Midwest AMCP Candidate Application Checklist”
2. Current member of AMCP
3. Attendance at multiple Midwest AMCP Days of Education (Meet A **OR** B **OR** C)
   1. Attended at least 1 in-person (non-virtual) Day of Education in Detroit AND in Chicago **OR**
   2. Attended at least 2 in-person (non-virtual) Days of Education in Chicago **OR**
   3. Attended at least 2 in-person (non-virtual) Days of Education in Detroit
4. Current or past experience serving as an AMCP Midwest Delegate and/or AMCP Midwest Board Member and/or demonstrated an equivalent experience as determined by the Board and Leadership Development Committee
5. Recommendation from at least 1 current AMCP Midwest Board Member

* Current Board member should email their recommendation by the deadline to: [midwest@amcp.org](mailto:midwest@amcp.org)

board position DEScriptions and responsibilities

* **President-Elect (3 Year Cumulative Term including serving as President and Past President) – (1) open position:** The President-Elect, in the absence of the President, presides at meetings and shall advance the purposes of the Affiliate by promoting the work of the Affiliate as performed by its several officers and committees. This is a 3 year time commitment wherein elected individual will serve as President Elect, Current President, and Immediate Past President in year 1, 2, and 3, respectively.
  + Time commitment: The AMCP Midwest **President Elect** can expect to spend on average, approximately 1 to 3 hours per week on their assigned tasks and responsibilities.
* **Education Co-Chair (2 Year Term) – (1) open position:** The Education Co-Chairs assess current and future educational needs of the Affiliate members and will identify and recommend strategies, innovations, and opportunities for quality educational programs. The Education Chairperson will be responsible for securing guest speakers and organizing continuing education programs during meetings. There are a total of 2 Education co-chairs that are elected every other year to ensure continuity.
  + Time commitment: The AMCP Midwest **Education Chair** can expect to spend on average, approximately 2 to 5 hours per week on their assigned tasks and responsibilities.
* **Fundraising Co-Chair (2 Year Term) – (1) open position:**  The Fundraising Chairperson will maintain open lines of communication with potential program sponsors and will secure funding for all programming. This position is also responsible for coordinating DOE event registration and compiling/sending program materials to attendees, providing email blast content with sponsor logos and DOE blast content, as well as set-up/testing of DOE online registration platform builds.
  + Time commitment: The AMCP Midwest **Fundraising Co-Chairperson** can expect to spend on average, approximately 1 to 2 hours per week on their assigned tasks and responsibilities.

APPLICATION

**Name: \_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Employer: \_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Title: \_\_\_\_\_\_\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Preferred Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Preferred E-mail:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Preferred Telephone:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**AMCP Membership ID #:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Position Preference – Please list at least one, and up to (3) three positions, numbered #1 through #3, in order of interest, only if more than one role is desired.**

I wish to be considered for the office(s) of:

\_\_\_\_President-Elect

\_\_\_\_Education Co-Chair

\_\_\_\_Fundraising Co-Chair

1. Have you attended any in-person (non-virtual) Days of Education in Chicago? \_\_\_ yes \_\_\_no
   1. If so, which years? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Have you attended any in-person (non-virtual) Days of Education in Detroit? \_\_\_ yes \_\_\_no
   1. If so, which years? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Do you have current or prior experience serving as a Midwest AMCP Delegate? \_\_\_yes \_\_\_no
   1. If so, which state(s) and which years(s)? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Do you have current or prior experience serving as a Midwest AMCP Board Member? \_\_\_yes \_\_\_no
   1. If so, which position(s) and which years(s)? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. Do you have a recommendation from at least one current AMCP board member? \_\_\_yes \_\_\_\_no
   1. If so, which board member(s)? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Are you a pharmacist? \_\_\_yes \_\_\_no
   1. If so, are you a licensed pharmacist? \_\_\_yes \_\_\_no
   2. If so, which state(s) do you hold a current, active license in? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Describe your involvement with AMCP:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Why are you interested in the preferred position(s)?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. What is your vision for Midwest AMCP?

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1. Please provide a brief bio for consideration by the Leadership Development Committee:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. Please provide details for ***one professional reference*** for us to contact:

|  |  |  |  |
| --- | --- | --- | --- |
| Full Name: |  | Relationship: |  |
| Company: |  | Phone: |  |

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

By signing below, I attest that:

I have read, understand, and commit to the responsibilities, term of office, and time requirements of the board position(s) for which I am applying.

I hereby certify that the above statements are true and accurate. I understand that a false statement may disqualify me from consideration for a board position.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_